



Patricks Road State School P&C Association Outside School Hours Care



Service Information for New Families

NATIONAL QUALITY STANDARD

In 2018 we were rated as Meeting the National Quality Standard <http://www.acecqa.gov.au/national-quality-framework/the-national-quality-standard>

Service operating hours Monday -Friday

Before School Care	6:30am-8:45am
After School Care	3:00pm-6:00pm
Vacation Care	6:30am-6:00pm
Administration	9:00am-2:45pm

Approved Provider:

Patricks Road State School P&C Association

P&C President: Sally McErlean contactable at president@prss.com.au

Nominated Supervisor/ Coordinator: Christine Wright

Educational Leader: Collin Buursen

STAFF CHILD RATIOS

Our ratios are 1:12 at BSC and 1:12 ASC when staff numbers allow, otherwise the ratios will be 1:15. Excursion & incursion ratios are dependent on the activities risk assessment and families will be notified of the ratio in the Vacation Care program. Our average attendance rate at BSC is between 80-120, ASC between 120-180 and VC 90-120. We are licensed for 250 children.

PREP & GRADE 1 CHILDREN

Staff escort Prep and Grade 1 children to their classrooms to get them settled. In the afternoons the Preps are collected from their classrooms and the Grade 1's are collected from the Grade 1 undercover area and brought back to the room. Prep-Grade 1 children eat their afternoon tea with the older children in the Grade 1 undercover area. All children are expected to apply sunscreen and wash their hands upon attendance.

BOOKINGS/CANCELLATIONS

Families are welcome to have permanent bookings and casual bookings depending on their schedule. There is no difference in fees for different types of bookings.

We require 72 hours notice to be given (prior to commencement of that session, weekends are not included) to cancel a booked session. You will not be charged for that session if this notice is given. Bookings and cancellations must be made by email for clarity and to remove human error. You are not charged for public holidays if you usually have a booking that falls on one.

NEW ENROLMENTS

Current Enrolment Packs are available online or on the Parent's table at the service. Please email us at oshc@prss.com.au with your details if you would like a pack emailed or posted to you. Our current Family Handbook and Policies can be located on the school website at <https://patrroads.eq.edu.au/Facilities/Outofschoolhours/Pages/Outofschoolhours.aspx>. Children beginning Prep in 2021 can begin at OSHC in January 2021 for Vacation Care.

BREAKFAST AND AFTERNOON TEA

Breakfast and afternoon tea are included in the session fees. Breakfast is provided for the children between 6:30am and 7:30am every morning, while afternoon tea is available from 3pm until 4:00pm (these times may vary). Children are encouraged and assisted in making their own food, whether it be buttering the toast, or choosing what to put on the sandwich. Fruit and vegetables are always available to children if they ever need a quick snack outside of these times. Our afternoon menu is displayed at the parent's table at the start of each week, and is mindfully prepared to allow children to experience a range of different foods.

CURRENT FEES FOR 2020*

Before School Care	\$16.00 per child per session
After School Care	\$20.00 per child per session
Vacation Care/ Pupil Free Days	\$47.00 per child per day + additional fees (excursions or incursions)
Late Fees (after 6:00pm)	\$15.00 per child from 6:00pm to 6:10pm \$1.00 per child per minute after 6:10pm
Late Cancellation Fee	Cost of booked session without 72 hours notice

*2021 fees commence from start of Term 1 27th January, 2021

Complaints, Grievances & Feedback contact:

1. Christine Wright 0447568956 oshc@prss.com.au
2. P&C President (see above email address)
3. Nundah regional office/Early Childhood Education and Care
Department of Education and Training
MetroNorth.ecec@qed.qld.gov.au

Please leave your contact details with us so we can send you an Enrolment Pack at the end of the year.